

**KDCCW Board Meeting Minutes**  
**September 21, 2019**  
**Shea Room, Sacred Heart Knoxville, TN**

After a period of refreshments and socializing and delaying a few minutes to wait on board members that had car problems en route to the meeting, KDCCW President, Julie Bomar, called the meeting to order at 9:50 a.m. with the Salute to the Cross, Prayer to Our Lady of Good Counsel, Pledge of Allegiance and recitation of the NCCW Mission Statement.

Lucy Brown, KDCCW Spirituality Commission Chair, began the meeting with spiritual reflection and prayer. The theme of the opening prayer and meditation was St. Mother Teresa of Calcutta's quote: "The fruit of silence is prayer, the fruit of prayer is love, the fruit of love is service, the fruit of service is peace." The handout for her reflection is attached.

Then there was a brief period of welcome and introductions.

**In Attendance:**

**Absent:**

<p>Julie Bomar, Lucy Brown, Jane Carter, Gigi Chasey, Judy Collins, Susan Collins, Donna Curry, Kathy DeAngelis, Elisa Della Santina, Patricia Forde, Cathy Hundley, Sally Jackson, Emily Knoch, Linda Lambert, Dolores Maglione, Kathy Morin, Donna Palazzola, Michelle Peckham, Aimee Place, Michelle Ronsse, Amelia Sweeney, MJ Uhlik, Karen Vacaliuc</p>	<p>Mary Cooper (excused), Donna Dunn (excused), Liz Hocutt (excused), Cathy Hundley (excused), Patty Johnson (excused), Joy LeQuire, Joan Rowe (excused), Pat Ryan (excused), Anne Wharton (excused), Fr. Dan Whitman (excused).</p>
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Sally Jackson, acting Parliamentarian during Anne Wharton's absence, presented a handout (attached), which included a Board Member's Prayer, reminders about parliamentary procedures and rules on how to make a motion. She also pointed out that Past Presidents are without a vote and recommended Robert's Rules for Dummies as a good guide for parliamentary procedures.

There being no comments on the minutes from the April meeting, the minutes were approved as written.

Michelle Ronsse, Vice President, then offered a quick synopsis of the National Council of Catholic Women's Convention in August, which was the first NCCW convention she had attended. Some of the aspects that stood out for her were the skits done by commission chairs, the quality of the speakers, the presentations about what NCCW does and its goals for next year, especially regarding the involvement of youth. Michelle also enjoyed the good

fellowship with the other KDCCW members who attended, including the photo spelling out “100” as a group.

Kathy Morin, KDCCW Treasurer, presented the financial reports. The Treasurer’s report was accepted as presented. Julie Bomar then pointed out that the audit report for the previous term is posted on the website. Emily Knoch then asked how board members would know what is on the approved budget. Kathy Morin said that she would provide a copy of the current approved budget to be distributed to the entire Board by our president.

Although Pat Ryan, our Province Director, could not be here, her report is on the website. We look forward to her leadership and we know that she will represent us well and support us.

Chattanooga Deanery President, MJ Uhlik, shared that they still haven’t held their first meeting, but that this year they plan to have an Advent Program and a 100th Anniversary Celebration. Their primary goal is to continue to increase affiliation and attendance.

Cumberland Mountain Deanery President, Joan Rowe, could not be here, but Donna Curry reported on her behalf. Their deanery report, which is on the website, lists their new board members. The Board will vote on a 2-year project at the Fall meeting on October 19th.

Smoky Mountain Deanery President, Michelle Peckham, reported that their first meeting will be next Saturday, September 28. They are working on Boxes of Joy, of which she ordered 200 at the NCCW Convention, so if you need some, let her know. She reported that sadly Father Joe Brando will no longer serve as their Spiritual Advisor, but Fr. Dan Whitman has volunteered to do so. The next deanery meeting after September will be November 7th at St. Francis of Assisi in Townsend.

Cathy Hundley, our Leadership Commission Chair, could not be here due to the death of her brother. She was not able to provide a report, but she wanted to pass on that NCCW membership applications are now available in Spanish. It was emphasized that all members of our KDCCW Board should be individual members of NCCW. Membership dues are only \$50/yr. Sally Jackson stated that our goal should be to have at least 10 members per parish.

Patty Johnson, Legislative Commission chair, could not be here today, but her report is posted on the website. We are blessed to have her continue to serve in this role. MJ asked about Catholic Day on the Hill. Jane Carter said that it was not a Diocesan initiative, but one led by CPPC. Unfortunately, they haven’t done it in the last few years, so she recommended that we write to them and ask for it.

Sally Jackson, Service Commission Chair, reported on the Boxes of Joy and encouraged all to participate. When you sign up, you receive a folder with all the directions and the boxes that you fold. Then you pick a category and fill the boxes with both spiritual and practical items. She brought a sample box to show everyone. She recommended that you include a rosary and

other evangelization materials in the box. She mentioned that dentists might even be willing to donate toothbrushes and toothpaste. She also would include clearance items, handmade items, but not liquids or chocolates. In addition to Boxes of Joy, there is the Women Helping Women of Cross Catholic Outreach, which has several projects in which NCCW participates. There are many ways to help. Other programs we support are:

Catholic Relief Services - Water for Life (newest project is Christmas cards at \$5/packet), Ethical Trade items for sale (Linda and Robert Lambert are representatives), Refugee Women Emergency Fund, Madonna Plan.

NCCW - Vocations Purse is to help fund the formation education expenses of women religious. Other ways we can help is by simply being more environmentally aware in the way we even drink water, use reusable shopping bags.

Sally also presented a handout (attached), which included Pope Francis's Prayer to Care for Our Common Home, as well as information about other conservation efforts.

Pat Ryan, our new Province Director, would like to promote a project in which the entire province would participate. Maybe reusable shopping bags would be a good one. Donna Maglione added that we should make every effort to recycle as much as possible, to reduce the amount of actual trash that we send to the landfill.

Lucy Brown, Spirituality Commission Chair, posted her report on the website and shared that the theme of her newest reflections is "In the Company of Saints". She also brought to the meeting a "bookshelf" of different reading materials that she has enjoyed (including Sister Faustina's diary). She spoke of the Christ Prince of Peace Retreat Center and recommended it for our own retreats. She cautioned that, when planning a retreat schedule, you should allow plenty of time for personal/individual prayer and reflection. The link to the Retreat Center is on DioKnox.org website. She also reminded us that TSP Express (The Secret Place) summer edition is available and it's titled "Refreshing Waters".

Emily Knoch, Corresponding Secretary, reported that she had received thank you cards from Seminarian Andrew Crabtree for our continued prayer and support, as well as from Lynn Christ for our support during her time of sorrow. Emily has the list of priests and deacons. Because this list consists of 90 priests, she will send cards for birthdays and ordination anniversaries to the priests, but Jane Carter encouraged the parishes to send these cards to their deacons. It was also requested that we, as members, donate cards and stamps to Emily, in order to defray the costs of this role.

Mary Cooper, who updates our Directory, could not be here today, but Julie will get an email out to us about the information that Mary is missing for the directory.

Aimee Place, E-Secretary, stated that the distribution list on her emails is only for her us. If you want to respond to the subject of the email, send that reply to the person directly--not to Aimee or the group. The distribution list currently consists of 350 addresses. Jane Carter reminded us that we only support issues, not candidates or political affiliations. Aimee reported

that she sends out prayer requests on Monday, Wednesday, Friday, while all other emails are sent as needed.

Gigi Chasey, Membership, reported that the list she received from NCCW shows 38 active affiliates, 156 active individual members and 20 individual members that are up for renewal. However, there are almost 20,000 women in our diocese. She asked Deanery Presidents to check on the membership status of the members of their Board, as well as that of their affiliate boards. She stated that we, on this Board, especially need to be individual members. The recommendation was made that we “gift” a membership to someone at our parish. Affiliates should report to the Deanery Presidents, who then need to report to KDCCW about the current board. MJ Uhlik pointed out that, over the years, there have been errors in that reporting from NCCW. Sally Jackson mentioned that, as St. Joseph Norris, the parish CCW pays for the Board members’ individual memberships, as well as for members who chaired a special event, etc. To promote CCW, we should wear our scarf whenever appropriate.

Donna Curry, Training, presented a handout (attached) about “What Does Council Do For Me?” and “What Does An Affiliate Do?” Her goal for this term is to have a Training Representative at each deanery. There are several organizations celebrating their 100th Anniversary this year: NCCW, Women’s Suffrage Movement, NFL. Jane Carter reflected that this is a good time to look *back* at all the wonderful programs and deeds we’ve done in the past. Donna stated that we need to make sure the deanery and affiliates explain to women what we do. October is CCW Month. Affiliate members are the crux of our organization nationally.

Judy Collins, Webmaster, reminded us that she can only make the website as good as the information she receives. She encouraged everyone to keep the information, stories and photos coming.

Donna Curry, 2019 Convention Chair, gave an after action report on the 2019 Convention in Oak Ridge. There were 143 attendees, over half of which registered through Eventbrite. We donated 912.50 to the Handmaids of the Precious Blood and over \$1500 to St. Mary’s Legacy Clinic. Judy will post photos of the Convention to the website. St. Mary’s Oak Ridge was a wonderful host and they were very grateful for the donation we made to them.

Michelle Peckham, By-Laws Committee reported on behalf of the entire committee, which also includes Aimee Place and Anne Wharton. She presented changes to our by-laws. The proposed changes are attached to these minutes. The Board discussed the proposed changes and tweaked them (as shown in the attached copy). Jane Carter recommended we make these changes as succinctly as possible before they are presented at the Diocesan Convention for approval.

Lunch, which was prepared by Cumberland Mountain Deanery, began and 12:07 pm and the meeting resumed at 12:45 pm.

## **New Business**

2020 Convention Status Report was presented by Kathy De-Angelis, Convention co-chair. All handouts related to the convention details, including hotel, schedule, & speakers are attached. Convention will be hosted by Five Rivers Deanery, at St. Patrick's in Morristown (Exit 8 off I-81), April 23-25. Members of the committee toured several facilities, analyzed why women attend, what women bring, etc. in making their decisions. After considering several hotels, they decided on their preference, which is the Best Western Morristown Conference Center Hotel. Father Dan Whitman recommended that the committee put a deposit on the hotel, contingent on the approval by the Board, so as not to potentially lose the rooms. There are 3 meeting rooms at the hotel and the food would be prepared by the hotel, buffet style with real utensils, plates, etc. The room rate is \$89/night. It is a newly renovated hotel. The goal for the silent auction is to have 100 gift baskets. Judy Collins will take on the program and patron ads. Aimee Place will handle registration. Friday night there will be a Roaring 20's themed trivia contest. Opening Mass on Thursday night and banquet to follow will be at St. Patrick's. The remainder of the convention program will be at the Best Western Conference Center.

**Motion was made by Judy Collins and seconded by Jane Carter to accept St. Patrick Church and Best Western Plus in Morristown, TN as our venue for the KDCCW 2020 Convention on April 23-25, 2020. Motion carried.**

The discussion then moved to decisions about the speakers for Convention (info attached). The first proposed speaker is Pat Livingston, a more mature speaker from Tampa. Her topic would be about the three commissions of NCCW. Her fee would be \$1,000 and \$250 airfare. The next proposed speaker is Sr. Anna Marie McGuan, Knoxville Diocese Director of the Office of Christian Formation. Her presentation would be on "Why Do People Do Good?" There is no stipend required for her, but we would make a donation. The third proposed speaker is Sonja Corbitt, an energetic Catholic evangelist who is very passionate about her faith and resides just outside of Nashville. She would present two talks: "Pray Like Mary" and The Magnificat.

**Motion was made by Donna Curry and seconded by Kathy Morin to approve the speakers for the 2020 KDCCW Convention - Patricia Livingston, Sr. Anna Marie McGuan and Sonja Corbitt, contingent upon approval by the Diocese (Deacon Sean Smith). Motion carried.**

The final topic for consideration was about the theme for the 2020 Convention. After much discussion, 3 options were put to a vote by the Board: 1) Mary's Yes, Our Yes: A Vision for the Future, 2) Mary's Fiat: A Vision for the Future, 3) Women Answering Yes: A Vision for the Future.

Then further discussion ensued to tweak the options and combine two of them.

**Motion made by Gigi Chasey and seconded by MJ Uhlik to accept "Mary's Fiat, Our Yes: A Vision for the Future" as our Convention theme. Motion carried.**

The only other discussion regarding convention was regarding the fees incurred for online registration. In 2019, we paid \$457 in fees, but online registrations accounted for 53% of attendees, so all agreed that the expense is well worth it. Gigi Chasey commended the

Convention Committee on all the great planning and work they have done so far on the convention.

Reimbursement of NCCW Convention costs for Board Members:

Julie reported that as currently budgeted, board members who attend NCCW Convention may be reimbursed up to \$250 each, but Commission Chairs may be reimbursed up to \$500 each and \$1500 each may be reimbursed to the Pres/VP (odd/even years) and Spiritual Advisor. All these reimbursements are contingent upon the submission of receipts for convention expenses. Karen Vacaliuc recommended we contact the 3 members not present who attended to ask that they submit their receipts, if they would like to be reimbursed.

**Motion made by Kathy Morin and seconded by Karen Vacaliuc to provide a stipend to officers, commission chairs and board members, provided documentation is presented to the amount allowable stated in the budget. Motion carried.**

Sally Jackson and Julie Bomar presented a list of expenses they incurred for our June Training Day (attached). Although there was only \$100 budgeted for training, her expenses totaled, \$650.17. There was income for the sale of materials that totaled \$137. That leaves a remaining expense of \$513.17. They requested reimbursement for their expenses.

**Motion made by Donna Curry and seconded by Jane Carter to approve reimbursement of expenses submitted by Sally Jackson and Julie Bomar for training expenses, out of the education fund. Motion carried.**

Kathy Morin, Treasurer, reported that, in order to successfully carry out her duties, she had to purchase Quickbooks 2019, because her PC would not permit the transfer from the previous Treasurer's laptop to her computer. She spent \$225 plus tax for the purchase and requested reimbursement. There was some discussion on whether we should switch to QB Online.

**Motion by Kathy Morin and seconded by Donna Curry to reimburse Kathy Morin \$225 for the purchase of Quickbooks 2019 to perform her duties. Motion carried.**

40 Days for Life takes place from September 25th - November 3rd. Karen Vacaliuc reported that KDCCW day will be October 4th and we will meet across the street from Planned Parenthood clinic on Cherry Street. There will be someone there from 7 am to 5 pm and she recommended one-hour increments for those who wish to participate. The Diocese emphasizes that we are to have a **prayerful, peaceful presence** at this event and requires that participants sign a "Statement of Peace" (attached) to be able to attend.

Forty Under 40 - Sally Jackson announced that her goal for next year's NCCW Convention is to have forty women under the age of 40 attend 2020 NCCW Convention in Arlington, VA, which will be August 26-29.

The Pencil Maker Story - Jane Carter presented a beautiful story that was an analogy about the impact of a pencil. She promised to send it to Aimee for distribution to the Board, but some of the more memorable takeaways from the story were:

-Don't be afraid to use the eraser to revise things or start over

-What's most important is what's inside you; like the lead of a pencil, it's what leaves a mark

-No matter what happens, continue to write

Julie Bomar reported that Patty Johnson was this year's Our Lady of Good Counsel Awardee at NCCW Convention. The award will be presented to Patty at 10 am (CST) Mass on October 6th at Saint Francis of Assisi in Fairfield Glade. She encouraged as many as possible to attend and celebrate this great honor with Patty.

This and That -

Archbishop Kurtz will undergo surgery on November 11th. Please keep him in your prayers.

Saturday, September 28, Notre Dame Church will have its Fall Festival of Nations, with food from 15 different countries (10 am to 4 pm).

Closing Prayer was presented by Lucy Brown. The prayer (attached) was from the Divine Mercy Minutes with Jesus by St. Faustina.

Meeting adjourned at 2:30 pm.

Respectfully submitted,

Amelia Sweeney  
Secretary